



# Carroll County Board of Elections



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## Carroll County Board of Elections Board Minutes December 18, 2024

### **Present**

#### *Board*

Samuel Foster, President, virtual  
Karen Donaldson, Vice-President, in person  
Carol Coley, Secretary, virtual  
Mitch Edelman, Member, in person  
Ben Watson, Member, in person  
Jay Gullo, Attorney, virtual

#### *Staff*

Erin Perrone, Director, in person  
Jennifer Bartholow, Deputy Director, in person  
Mia Faber, Election Program Supervisor, virtual  
Kimberly Jones, Election Program Supervisor II, virtual  
Isaac Nogueron, Election Program Specialist II, virtual  
Olivia Smith, Election Program Specialist I, virtual

#### *Public*

Katherine Adelaide, Carroll County Republican Central Committee, in person  
Corynne Corpus, Carroll County Democratic Central Committee, in person  
"Jane Doe", Member of the public  
Rodney Morris, NAACP  
Tim Rodriguez, Citizen  
Cheryl Steinbacher, League of Women Voters, Carroll County, in person

### **Call to Order & Declaration of Quorum**

Mr. Foster called the meeting to order at 10:06 am and declared a quorum was present.

### **Welcome**

Mr. Foster welcomed those in attendance and Ms. Donaldson introduced the members of the public.

### **Additions to the Agenda**

Mr. Foster asked if any there were any additions to the agenda. There were no additions to the agenda.

### **Approval of Minutes**

The Board approved the minutes from the October 16, 2024, meeting on a motion from Mr. Edelman seconded by Mr. Watson. The motion carried unanimously.

The Board approved the minutes from the November 5, 2024, meeting on a motion from Mr. Edelman seconded by Ms. Donaldson. The motion carried unanimously.

### **Correspondence**

Mr. Foster asked if there were any correspondence to share. Ms. Perrone shared a letter from a constituent about their voting experience. Ms. Perrone has spoken with the chief judge at the early voting center as well as the voter's parents regarding their concerns.

### **Attorney Report**

Mr. Gullo would like to make plans in the new year to go over the responsibilities of the board members and the chain of command that should be followed. Board members act as a conduit for the community and questions and the process to report a complaint needs to be consistently followed. Mr. Gullo advised the board to send any complaints, emails, or reports to Mr. Foster. Mr. Foster will then contact the Election Director.

Mr. Gullo reminded the board about same day registered voters and verifying their proof of residency during the provisional canvass. The State directed the local boards of elections to accept the provisional ballots of the voters who provided any type of proof of residency even if the person was not verified via the voter registration system. Mr. Gullo encouraged the board to think about the scenario and determine whether to follow up with the State Board.

### **Election Director's Report**

#### *Public Information Requests*

- Christopher Gleason – For The Justice Society – Received 10/31/2024 – Asked for numerous documents regarding the Public L&A for the 2024 primary and general elections – Response and cost analysis sent on 12/2/2024
- Christopher Gleason – For The Justice Society – Received 11/6/2024 – Asked for numerous documents regarding ES&S Reports/Logs for the 2024 November election – Response and cost analysis sent on 12/6/2024
- Robin Frazier – Received 12/5/2024 – Asked for the transportation logs for the ballot drop boxes and the integrity report for the 2 pm canvass on 11/5/2024. A response will be sent by 30 days of receipt of the request as required by Election Law. Ms. Perrone met with Ms. Frazier in person for 45 minutes to go over the logs.

### **Important Meetings and Events**

- November 21<sup>st</sup> and November 22<sup>nd</sup> – Staff helped Frederick County with a recount in their Board of Education contest
- December 3<sup>rd</sup> – Staff helped Prince George's County with provisional ballots to help them certify their election

- December 11<sup>th</sup> – Erin joined a call with Holland Construction and County to review the plans for the new building
- December 11<sup>th</sup> – Erin and Jen met our new budget analyst, Alexandra (Lexi) Biondo
- December 16<sup>th</sup> – Erin and John Michael joined a call with the Department of Legislative Services and members of the State Board of Elections
- December 17<sup>th</sup> – MAEO Meeting
- January 16<sup>th</sup> – Erin & Jen – SBE/LBE Collaboration Meeting
- January 21<sup>st</sup> – MAEO Meeting
- January 23<sup>rd</sup> – State Board Meeting

### **2024 Presidential General Election**

- Official Results – posted to the website – results by precinct
- Voter Participation Survey – printout provided

### **Candidate Filing – 2026 Gubernatorial Election**

- Opens Tuesday, February 25, 2025

### **Voter Registration**

- Monthly statistical reports are available on our website. The link to the reports is <https://elections.carrollcountymd.gov/monthlyStats.aspx>.
- Day to day electronic batches and processing mail

### **Election Judges**

- Getting paid

### **IT/Warehouse**

- On hold right now – UPDATE: The State Board released the voting equipment used in the general election on Friday, December 13, 2025. Post election maintenance may begin on the voting equipment and pollbooks.

### **Personnel**

- Performance Evaluation Plan (PEPs) – due January 31, 2025
- My schedule

### **Budget/County**

- FY26 Budget – Board will need to approve
- New building update – possible move date June 2025

### **2025 Board Meetings**

- January 15, 2025
- February 19, 2025
- March 19, 2025
- April 16, 2025
- May 21, 2025

- June 18, 2025

### **2025 Election Save the Date!**

- February 19, 2025 – Manual Audit
- TENT: February 26, 2025 – Manual Audit (Snow Date)
- May 4 to May 9, 2025 – MAEO Conference

### **Unfinished Business**

There is no unfinished business to report.

### **New Business**

Ms. Perrone provided the board with a copy of the proposed FY26 budget. Ms. Perrone stated that there is an increase for advertising to include the costs of various voter outreach events, like the 4H Fair. The other increase is for other vendor services which includes any costs from the State Board of Elections.

Ms. Perrone provided copies of an email from Ms. Donaldson regarding concerns from an electioneer during the 2024 general election. Ms. Donaldson suggests that the election judges should be trained better on how to manage electioneers. Mr. Foster reminded the board of the proper process to report complaints. He also reiterated to the board the concerns about getting too involved with elected officials.

### **Disclosure of Campaign Contributions**

There are currently no campaign contributions to share.

### **Date of Next Meeting**

The next scheduled meeting is Wednesday, January 15, 2025, at 10 am.

### **Adjournment**

The motion for adjournment was made at 10:46 am by Mr. Watson. Ms. Donaldson seconded the motion. The motion passed unanimously.